

**BROWN SAFE**

Biometric Lock Operating Instructions

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## **Biometric Lock Information:**

- A. Press any button to turn on lock.
- B. The Master Code must contain 8 digits or letters.
- C. The Master Code is only used for programming. It does NOT unlock the safe.
- D. The Master Code must contain 8 digits or letters.
- E. All User Codes must contain 6 digits or letters.
- F. Keep the safe door in the open position when changing the lock code or fingerprint.

*Note: After changing the code or fingerprint check lock function several times before closing the safe door.*

- G. Periodically clean the fingerprint sensor with a dry cloth to ensure accurate readings.

## **Unlocking With User Code:**

1. Press any button, lock will display “Enter Code”
2. Enter 6 digit code, it will signal twice and display “Lock Open”
3. Turn handle and open door.
  - *Note: Do not apply pressure to handle prior to lock display stating “Lock Open”.*

## **Unlocking With Fingerprint (Once finger is enrolled & entry method set):**

1. Press **P** (lock will beep twice), then press **P** again.
2. Place finger on sensor (lock will signal with one short beep, followed by two long beeps).
3. Turn handle and open door.

## Enrolling Fingerprint For the First Time:

1. Press any button, lock will display "Enter Code".
2. Press and hold **0** digit until displays reads "Master Code".
3. Enter 8 digit master code.
4. Press **P** six (6) times to select the User Menu, the display will show "USERS ON/OFF?".
5. Press **OK** to view the User status, the display will show "USERS ON/OFF, (XX - XX)".
6. Enter User ID **02**, display will show "USER ID = 2, DISABLE?".
7. Press **P** four (4) times, display will show "USER ID = X, RE-ENROLL?".
8. Press **OK**, display will show "FINGERPRINT NUMBER = 1".
9. Press **OK**, the display will show, "SCAN YOUR FINGER" then "2nd SCANNING" then "3rd SCANNING".
  - Finger should be lifted after each scan, then quickly replaced so that three separate scans are made.
10. Once scanning is completed, the display will show "ANOTHER FINGER".
  - The system offers the option of scanning up to three (3) fingers for each User or the Manager.
  - Repeat this procedure for each fingerprint to be enrolled for this User.
11. Press **OK** to confirm and enroll another Fingerprint or **P** to exit, display will show "FINGERPRINT, SUCCESS".
12. Press **P** 4 times to esc, display will read "Do you want to QUIT?".
13. Press **OK**.

*Congratulations you have successfully enrolled your fingerprint.*

## **Changing Entry Method:**

1. Press any button, lock will display "Enter Code".
2. Press and hold **0** digit until displays reads "Master Code".
3. Enter 8 digit master code.
4. Press **P** five (5) times to "System Setup".
5. Press **OK** to select this function, display will show "LOCK INSTALL".
6. Press **P** three (3) times, display will show "SYSTEM OPER. MODE".
7. Press **OK** to enter the Menu, display will show "USER CODE".
8. Press **P** to scroll through operation options.

### **Standard operating modes:**

USER CODE (default): 6 digit code is used to open lock.

FINGER ONLY: A fingerprint is used to open lock.

### **Optional operating modes:**

2 USER CODE: Two user codes must be used to open lock.

FINGER + CODE: Both a fingerprint and user code must be used to open lock.

2FINGERS: Two fingerprints must be used to open lock.

2FINGERS + CODE: Two fingerprints and a user code must be used to open lock.

9. After scrolling to appropriate operation, press **OK** to select, display will show "SYSTEM OPER. MODE".
10. Press **P** three (3) times to esc from menu.
11. Press **OK** to select, display will show "SYSTEM SETUP".
12. Press **P** four (4) times, display will show "Do You Want to QUIT?".
13. Press **OK**.

*Your desired entry method is now set.*

## Changing Master Code:

1. Press any button to turn on lock.
2. Press and hold **0** digit until displays reads "Master Code".
3. Enter "zero" eight times.
4. Enter your existing eight (8) digit Master Code one time.
5. Enter your NEW eight (8) digit Master Code two times.
  - If a valid code is entered the display will show "MASTER CODE UPDATED"

*NOTE: Test lock operation several times before closing the door. If a mistake is made wait thirty (30) seconds and repeat steps 1 - 6. Old Code will remain valid if a mistake is made. In case of a mistake, display will show "CONFIRM CODE, NOT MATCH" and the old code will still be valid. Wait thirty seconds and repeat steps above.*

## Changing User Code:

1. Press any button to turn on lock.
2. Enter "zero" six times when the display reads "Enter Code"
3. Enter your existing six (6) digit User Code one time.
4. Enter your NEW six (6) digit User Code two times.
  - If a valid code is entered the display will show "CODE CHANGED!"

*NOTE: Test lock operation several times before closing the door. If a mistake is made wait thirty (30) seconds and repeat steps 1 - 6. Old Code will remain valid if a mistake is made. In case of a mistake, display will show "CONFIRM CODE, NOT MATCH" and the old code will still be valid. Wait thirty seconds and repeat steps above.*



## Adding a New User:

1. Press any button, lock will display "Enter Code".
2. Press and hold **0** digit until display reads "Master Code".
3. Enter 8 digit master code.
4. Press **P** six (6) times to select the User Menu, the display will show "USERS ON/OFF?".
5. Press **OK** to view the User status, the display will show "USERS ON/OFF, (XX - XX)".
6. Enter User ID (XX) of 03 or greater, display will show "USER ID = X, INSTALL?".
7. Press **OK** to install USER, the display will show "NEW CODE, X-X-X-X-X-X."
8. Enter a new six (6) digit code, display will show "CONFIRM NEW, X-X-X-X-X-X."
9. Enter new six (6) digit code a second time to confirm, display will show "ACCESS LOCK, -----".
  - NOTE: If the lock is set to *Code Only*, steps 10 and 11 will not appear.  
Fingerprint mode needs to be enabled before you can enroll a fingerprint.  
Please refer to the directions for Changing Operating Modes to enable fingerprint scanning.
10. Enter **1** and press **OK**, display will show "FINGERPRINT NUMBER = 1" then "SCAN YOUR FINGER".
11. Place finger on the reader. It will beep once and begin scan, then the lock will beep again and the display will show, "2nd SCANNING", followed by the final beep and "3rd SCANNING".
  - Finger should be lifted after each scan, then quickly replaced so that three separate scans are made.

*Continue to the next page for additional instructions.*

## **Adding a New User Continued:**

12. Once scanning is completed, the display will show "ANOTHER FINGER".
  - The system offers the option of scanning up to three (3) fingers for each User or the Manager.
  - Repeat this procedure for each fingerprint to be enrolled for this User.
13. Press OK to confirm and enroll another Fingerprint or P to bypass, display will show "USER IS, MANAGER?".
14. Press OK to accept or P to bypass, display will show, "TIME DELAY, OVERRIDE"
15. Press OK to accept or P to bypass, display will show, "USER = X, INSTALLED!"

*Congratulations on your new Brown Safe with Biometric Lock.*

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